

# Certificate III in Business

**BSB30120** [52 weeks]



Strathfield College

A U S T R A L I A

## TERM DATES 2022

<b>Term 1 2022</b>	<b>10 January 2022 – 27 March 2022 (11 Weeks)</b>
10 Jan to 06 Feb	BSBOPS305 Process Customer Complaints 80
07 Feb* to 27 Feb	BSBWRT311 Write Simple Documents 60
28 Feb to 13 Mar	BSBTEC301 Design and Produce Business Documents 40
14 Mar to 27 Mar	BSBTEC302 Design and Produce Spreadsheets 40
Term Break: 28 March 2022 - 10 April 2022 (2 weeks)	
<b>* Enrollment for the mid-term intake will commence on February 07, 2022 – week 5</b>	

<b>Term 2 2022</b>	<b>11 April 2022 – 26 June 2022 (11 Weeks)</b>
11 Apr to 08 May	BSBCRT412 Articulate, Present and Debate Ideas 80
09 May* to 05 June	BSBSUS211 Participate in Sustainable Work Practices 80
06 Jun to 26 Jun	BSBCRT311 Apply Critical Thinking Skills in A Team Environment 60
Term Break: 27 June 2022 - 10 July 2022 (2 weeks)	
<b>* Enrollment for the mid-term intake will commence on May 09, 2022 – week 5</b>	

<b>Term 3 2022</b>	<b>11 July 2022 – 25 September 2022 (11 Weeks)</b>
11 Jul to 07 Aug	BSBWHS311 Assist with Maintaining Workplace Safety 80
08 Aug* to 04 Sep	BSBXCM301 Engage in Workplace Communication 80
05 Sep to 25 Sep	BSBPEF201 Support Personal Wellbeing in The Workplace 60
Term Break: 26 Sep 2022 - 02 Oct 2022 (1 week)	
<b>* Enrollment for the mid-term intake will commence on August 08, 2022 – week 5</b>	

<b>Term 4 2022</b>	<b>3 October 2022 – 18 December (11 weeks)</b>
03 Oct to 30 Oct	BSBTWK301 Use Inclusive Work Practices 80
31 Oct* to 27 Nov	BSBPMG430 Undertake Project Work 80
28 Nov to 18 Dec	BSBTEC303 Create Electronic Presentations 60
Term Break: 19 December 2022 – 8 January 2023 (3 weeks)	
<b>* Enrollment for the mid-term intake will commence on October 31, 2022 – week 5</b>	