



Diploma of Hospitality Management SIT50416 [78 Weeks]

Total number of units = 28

Core 13

Electives 15

COURSE OUTLINE 2023 / 2024

Term 1 2023	09 January 2023 – 19 March 2023 (10 Weeks)	
09 Jan to 22 Jan	SITXMGT002 Establish and Conduct Business Relationships 40	Core
23 Jan to 29 Jan	SITXCCS007 Enhance Customer Service Experience 20	Core
30 Jan to 12 Feb	SITXCCS008 Develop and Manage Quality Customer Service Practices 40	Core
13 Feb* to 05 Mar	SITXHRM004 Recruit, Select and Induct Staff 60	Elective
06 Mar to 19 Mar	SITXHRM002 Roster Staff 40	Core
Week 1 & 2 of TERM Break	** SITHIND004 Work Effectively in Hospitality Service 40	Elective
Term Break: 20 March 2023 - 09 April 2023 (3 weeks)		
* Enrollment for the Mid-Term Intake will commence on February 13, 2023 – Week 6 *		
Term 2 2023	10 April 2023 – 18 June 2023 (10 Weeks)	
10 Apr to 30 Apr	SITXHRM006 Monitor Staff Performance 60	Elective
01 May to 14 May	SITXMGT001 Monitor Work Operations 40	Core
15 May* to 04 Jun	SITXHRM003 Lead and Manage People 60	Core
05 Jun to 18 Jun	SITXFIN002 Interpret Financial Information 40	Elective
Week 1 of TERM Break	**SITXFSA001 Use Hygienic Practices for Food Safety 20	Elective
Term Break: 19 June 2023 - 09 July 2023 (3 weeks)		
* Enrollment for the Mid-Term Intake will commence on May 15, 2023 – Week 6 *		
Term 3 2023	10 July 2023 – 17 September 2023 (10 Weeks)	
10 Jul to 30 Jul	SITXFIN003 Manage Finances Within a Budget 60	Core
31 Jul to 13 Aug	SITXFIN004 Prepare and Monitor Budgets 40	Core
14 Aug* to 03 Sep	BSBADM502 Manage Meetings 60	Elective
04 Sep to 17 Sep	BSBCMM401 Make a Presentation 40	Elective
Week 1 & 2 of TERM Break	** SITHIND004 Work Effectively in Hospitality Service 40	
Term Break: 18 Sep 2023 - 01 Oct 2023 (2 week)		
* Enrollment for the Mid-Term Intake will commence on August 14, 2022 – Week 6 *		

Term 4 2023	2 October 2023 – 10 December (10 weeks)	
02 Oct to 22 Oct	BSBSUS501 Develop Workplace Policy and Procedures for Sustainability 60	Elective
23 Oct to 05 Nov	SITXWHS003 Implement and Monitor Work Health and Safety Practices 40	Core
06 Nov* to 19 Nov	BSBMGT517 Manage Operational Plan 40	Core
20 Nov to 10 Dec	SITXMPR007 Develop and Implement Marketing Strategies 60	Elective
Week 1 of TERM Break	** SITXFSA001 Use Hygienic Practices for Food Safety 20	
Break: 11 December 2023 – 07 January 2024 (4 weeks)		
* Enrollment for the Mid-Term Intake will commence on Nov 06, 2022 – Week 6 *		

2024

Term 1 2024	08 January 2024 – 17 March 2024 (10 weeks)	
08 Jan to 21 Jan	SITXWHS002 Identify Hazards, Assess and Control Safety Risks 40	Elective
22 Jan to 28 Jan	BSBITU306 Design and Produce Business Documents 20	Elective
29 Jan to 11 Feb	SITHIND002 Source and Use Information on the Hospitality Industry 40	Elective
12 Feb* to 03 Mar	BSBITU302 Create Electronic Presentations 60	Elective
04 Mar to 17 Mar	BSBMKG401 Profile the Market 40	Elective
Week 1 & 2 of TERM Break	** SITHIND004 Work Effectively in Hospitality Service 40	
Term Break: 18 March 2024 - 07 April 2024 (3 Weeks)		
* Enrollment for the Mid-Term Intake will commence on Feb 12, 2024 – Week 6 *		

Term 2 2024	08 April 2024 – 16 June 2024 (10 weeks)	
08 Apr to 28 Apr	BSBR501 Manage Risk 60	Elective
29 Apr to 12 May	SITXGLC001 Research and Comply with Regulatory Requirements 40	Core
13 May* to 26 May	SITXCOM005 Manage Conflict 40	Core
27 May to 16 June	BSBDIV501 Manage Diversity in the Workplace 60	Core
Week 1 of TERM Break	** SITXFSA001 Use Hygienic Practices for Food Safety 20	
Term Break: 17 June 2024 - 07 July 2024 (3 weeks)		
* Enrollment for the Mid-Term Intake will commence on May 13, 2024 – Week 6 *		